



Republic of the Philippines  
**Department of Education**  
REGION X  
**DIVISION OF CAGAYAN DE ORO CITY**



**Office of the Schools Division Superintendent**

June 16, 2022

Division Memorandum  
No. 250 s. 2022

**VALIDATION OF SCHOOL PROFILE DATA IN THE BASIC EDUCATION INFORMATION SYSTEM (BEIS) FOR SY 2021-2022**

To: Government Elementary School Heads/ SICs  
Government Secondary School Heads/ SICs  
BEIS Coordinators  
This Division

1. Pursuant to DepEd Order 27, s. 2019 re: *Guidelines on the Yearly Collection of Data/Information Requirements and Validation Processes*, the Schools Governance and Operations Division thru the Planning and Research Section shall conduct Validation of the School Profile Data in the Basic Education Information System (BEIS) for SY 2021-2022 on June 22 – July 8, 2022.
2. The following schedule shall be followed:

Date	District	Venue
June 22, 2022	Southwest II District	Mambuaya ES
June 23, 2022	Southwest I District	Lumbia CS
June 24, 2022	West II District	Iponan ES
July 4, 2022	North I & North II Districts	Bongbongon ES
July 5, 2022	East II District	Puerto ES
July 6, 2022	Central & East I Districts	East City CS
July 7, 2022	West I District	West City CS
July 8, 2022	South District	South City CS

3. Participants to this activity are School Principals and BEIS coordinators of Government Elementary and Secondary Schools.
4. Further, participants shall bring the following:
  - a. Laptop and extension wire;
  - b. portable internet device;
  - c. personnel data (e.g., list of personnel actually working, plantilla);
  - d. hard and soft copy of the School Profile;
  - e. provision for snack and lunch.



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5. In adherence to Equal Opportunity Principle (EOP), inclusive and fair treatment are accorded to all participants regardless of disability, sexual orientation, gender, age, religion, and ethnicity.
6. For information, guidance, and compliance.

**CHERRY MAE L. LIMBACO-REYES**  
Schools Division Superintendent



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